



FBYC Member Application for Private Event

Member Applicant: _____

Telephone: _____ Email: _____

Event description: _____

Number of attendees: _____ (Max 120 for the Flag Room, 60 Regatta Room)

Event date: _____

Start time: _____ End time: _____

Planned set up time and duration: _____

Bar tender required: Yes No

Member signature: _____ Date: _____

Commodore signature: _____ Date: _____
(On behalf of the Board)

Requirements:

Application to be submitted to the Club Steward with the following two cheques 45 days prior to the event;

A cheque for the nominal fee of \$175.00 (approved by 2018 budget) will be cashed.

A damage deposit cheque of \$200.00 will be held and returned to the member applicant provided there is no damage as determined by the Board.

Payment to be made for the items listed below by the member applicant planning the event:

- Club Steward charge of \$25 per hour for time spent in discussion, planning, set-up and organizing the event.
- One bartender rate \$25 per hour, minimum 4 hours. LCBO requirement is one bartender per 50 people

MEMBER APPLICANT RESPONSIBILITIES:

_____ member applicant making the application will be present throughout the event.

_____ to provide all consumable supplies other than alcohol and related mixes.

_____ set-up and tear down all decorations for said event.

_____ wash, dry and put away dishes, pots, pans and utensils used, including stove top & counters.

_____ collect and remove garbage bags to the dumpster

_____ vacuum carpet and clean floor area where event took place.

_____ bartender to be paid after event for all hours plus cleanup.

(INITIALS)

FBYC authorized signature _____ APPLICANT signature _____

Date _____

Date _____